

SACRED HEART CHURCH

2733 Massachusetts Avenue
Cincinnati, OH 45225
Telephone: (513) 541-4654
Fax: (513) 541-4662
Email: secretary@sacredheartcincinnati.com

WEDDING REGULATIONS **(Church capacity: 350 people)**

1. The bride or groom contacts the parish office before setting a wedding date.
2. Weddings are not scheduled during Advent, Lent, or other penitential days and certain Feast Days.
3. To have your wedding at Sacred Heart, you must be a registered and active parishioner for at least a year. If you are new to the parish, you may schedule your wedding after six months and begin marriage prep at that time (the prep will last six months). There can be no exceptions to the policy.
4. There is no fee as such, but a standing offering of \$150.00 would be appropriate if possible. Music fees are separate and are between the couple and the musician. Only our parish servers can be used for weddings. Servers are \$25 per server.
5. The organist for English Mass weddings is Mr. John Valentine. He may be contacted at (614) 286-5710. His email address is: choir@sacredheartcincinnati.com. The director for Latin Mass weddings is Mr. John Schauble. You may contact him at: schola@sacredheartcincinnati.com. Generally, only these musicians can be used for weddings at Sacred Heart.
6. Music should be in accord with Catholic liturgical practice and the sacred nature of the marriage. **Liturgical music must be used for weddings during the ceremony.**
7. **Photography** is permitted before and after the ceremony. Photos should be concluded **thirty minutes** before the service and/or forty-five minutes after the service. The church is open one hour before the wedding and remains open for forty-five minutes after.
8. The **aisle of the church is 100 feet** long. Runners can be obtained through your florist. There are **forty-two pews** in church.
9. **No confetti, rice, or seed** are to be used.
10. Decorations of bows or flowers can be used on pews but **must not be stapled or taped**. Elastic only should be used.
11. Candles **may not** be affixed to pews.
12. The couple is responsible for seeing that the church is returned to an orderly state after the wedding.
13. Arrangements for florist deliveries should be made prior to the week of the wedding. Typically, the Church will open no more than one hour before the wedding, or they may drop off flowers during the morning Mass.
14. Please note that Sacred Heart does not have a place for the bride to dress or prepare before the wedding.
15. Please sign and return this form to the parish office. We need this before the date can be confirmed.

Bride

Groom

Date